



CORPORATE SALES OFFICE | 2085 East Foothill Blvd. | Pasadena, CA 91107

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December 4, 2020

To: All Employees

From: HR Department

Re: 2021 Holidays – US

All M-S Cash Drawer offices in the US will be closed on the following days. These days will be paid at your regular rate of pay, for your regularly scheduled hours. The hours you accrue in our PTO program are in addition to these holidays and no time will be deducted from your PTO bank. Any official holiday that falls on a Saturday will be observed by M-S on the previous Friday and any holiday that falls on a Sunday will be observed the following Monday.

Friday	Jan 1, 2021	New Year's Day
Monday	May 31, 2021	Memorial Day
Monday	July 5, 2021	Independence Day
Monday	Sept 6, 2021	Labor Day
Thursday	Nov 25, 2021	Thanksgiving Day
Friday	Nov 26, 2021	Day after Thanksgiving
Friday	Dec 24, 2021	Christmas Day
Friday	Dec 31, 2021	New Year's Day

Florida Sales and Distribution Center
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